





**APPLICATION CHECKLIST (Please check all items submitted with application)**

**NONPROFIT BUILDER LOAN REQUESTS:**

- 2 MOST RECENT MONTHS' BANK STATEMENTS
- 3 YEARS AUDITED FINANCIAL STATEMENTS
- CURRENT INTERIM FINANCIAL STATEMENTS INCLUDING INCOME STATEMENT AND BALANCE SHEET (not less than 60 days old)
- NONPROFIT DEBT SCHEDULE (fill out Debt Schedule below)
- NONPROFIT ORGANIZATION DOCUMENTS (include Articles of Incorporation & Bylaws)
- EXECUTIVE DIRECTOR (include tenure and bio)
- REVENUE SOURCES (list percentages as specifically as possible)
- GRANTS RECEIVABLE (listed by donor)
- CURRENT BUDGET (with variance)

**NONPROFIT DEBT SCHEDULE (Should contain loans for contracts and notes payable, not accounts payable or accrued liabilities)**

CREDITOR NAME/ADDRESS	ORIGINAL DATE	ORIGINAL AMOUNT	PRESENT BALANCE	INTEREST RATE	MONTHLY PAYMENT	MATURITY DATE	COLLATERAL / SECURITY	CURRENT OR DELINQUENT
TOTAL PRESENT BALANCE (Total must agree with balance shown on Interim Balance Sheet)		\$	\$		\$			

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
AS OF DATE (Debt Schedule date should be same as Interim Statement)



## Funding Sources

Please list the amount of funding you received in the past two fiscal years from each of the following sources. For multi-year grants, please list only the amount you recognized each year.

### Most Recent Fiscal Year

Funding Sources	Amount
Total Individuals	
Total Corporations	
Total Foundations	
Government Agency	
Government Agency #2 (if needed)	
Government Agency #3 (if needed)	
Program Service Revenue	
Other	
Total	

### Prior Fiscal Year

Funding Sources	Amount
Total Individuals	
Total Corporations	
Total Foundations	
Government Agency	
Government Agency #2 (if needed)	
Government Agency #3 (if needed)	
Program Service Revenue	
Other	
Total	

**FOR BANK USE**

OFFICER	APP RECEIVED	ASSIGNED DATE	COMMITTEE DATE	DECISION DATE	DEPARTMENT	PP DATE	APPLICATION #	COMMITMENT #	LOAN #
DECISION AND COMMENTS <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Incomplete <input type="checkbox"/> Counteroffer <input type="checkbox"/> Conditional Approval <input type="checkbox"/> Withdrawal Other _____									